

How to change site in OpenClinica for data entry

- Log into OpenClinica as usual using your individual login and google authenticator, here is the video of the step by step : <u>Logging into OpenClinica using Multi Factor Authentication</u> (youtube.com)
- 2. When you have logged in, the homepage will show you the site you logged into eg: Charing Cross

🥔 OpenClinica	SepTIC : Charling Cross Hospital (102) Change	pkuswik (Study Monitor) *					
Enter Participant ID	View	Home	Participant Matrix	SDV	Queries	Tasks	
Alerts & Messages > Quick Access * My Queries	Source Data Verification for Charing Cross Hospital						
Instructions Other Info Study: SepTIC Site: Charing Cross Hospital Status: Auxilable	SOV Status Participant ID Site ID Open Queries Event Name Event Date _ CRF Name SOV Requirement CRF Statu Ready to verify + _ There were no results found.	15	Actions Apply Filter Clear F	lter			
Start Date: 18-Dec-2023 End Date: 31-Aug-2023							

3. To change site press 'Change' in the top left corner:

🤣 OpenClinica	SepTIC : Charing Cross Hospital (102)	Change	
Enter Participant ID	View		
Alerts & Messages 🕨	Source Data Verification	on for Cha	aring Cross Hospital
Quick Access 👻			

4. A list of sites which you have access to will then appear and you can select which site you would like to enter data for, make sure to press change, this will take you back to the home page:

